



RIVERTON CITY REGULAR CITY COUNCIL MEETING AMENDED AGENDA

March 3, 2015

Notice is hereby given that the Riverton City Council will hold a **Field Trip** to the Riverton Park at **5:00 p.m.** and a **Regular City Council Meeting** beginning at **6:30 p.m.** on **March 3, 2015** at Riverton City Hall, located at 12830 South 1700 West, Riverton, Utah.

1. GENERAL BUSINESS

1. Call to Order and Roll Call
2. Pledge of Allegiance
3. Presentations/Reports
 1. Recognition of Boy Scouts
 2. Riverton Choice Awards for Excellence in Education–Rosamond Elementary School
- *Council Member Trent Staggs*
 3. Department of Environmental Quality (DEQ), Division of Radiation Control,
Presentation regarding Radon – *Eleanor Divver, Radon Project Coordinator*
4. Public Comments

2. PUBLIC HEARINGS – *There are no Public Hearings scheduled.*

3. DISCUSSION/ACTION ITEMS

1. **Resolution No. 15-21** – Approving a Strategic Plan for FY 2015-2016 – *Mayor Applegarth*

4. CONSENT AGENDA

1. **Minutes:** RCCM 02-24-15
2. **Resolution No. 15-22** - Establishing Parameters by which City Administration may procure Short Term and Long Term Disability for City Employees

5. STAFF REPORTS - *Lance Blackwood, City Manager*

6. ELECTED OFFICIAL REPORTS

1. Mayor Bill Applegarth
2. Council Member Brent Johnson
3. Council Member Trent Staggs
4. Council Member Sheldon Stewart
5. Council Member Tricia Tingey
6. Council Member Paul Wayman

7. UPCOMING MEETINGS

1. March 17, 2015 – 6:30 p.m. – Regular City Council Meeting
2. April 7, 2015 – 6:30 p.m. – Regular City Council Meeting

8. ADJOURN

Public Comment Procedure

At each Regular City Council Meeting any person wishing to comment on any item not otherwise on the Agenda may address the Governing Body during the Public Comment period. The comment period is limited to 30 minutes. Any person wishing to comment shall limit their comments to no more than three (3) minutes, unless additional time is authorized by the Mayor. Citizen groups will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes. All comments shall be directed to the Mayor and City Council. No person addressing the Governing Body during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Office is an accessible facility. Individuals needing special accommodations or assistance during this meeting shall notify the City Recorder's Office at 801-208-3126, at least two business days in advance of the meeting. Accessible parking and entrance are located on the south end of the building with elevator access to the City Council Chambers located on the second floor.

Certificate of Posting

I, Virginia Loader, the duly appointed and acting Recorder for Riverton City certify that, at least 24 hours prior to such meeting, the foregoing City Council Agenda was emailed to the Salt Lake Tribune, Deseret News and the South Valley Journal. A copy of the Agenda was also posted in the City Hall Lobby, on the City's Website at www.rivertoncity.com, and on the Utah Public Meeting Notice Website at <http://pmn.utah.gov>.

Dated this 27th day of February 2015

Virginia Loader, Recorder



Riverton City Choice Awards

Featuring

Rosamond Elementary

March 2015

Jade Goulding - 4th Grade Student – Jade shows wonderful leadership skills. She works hard in class to learn new concepts and to be a better student. She always tries to be a friend to others and to include others in activities in class and out on the playground. Jade is an awesome student.

William Van Komen - 5th Grade Student – William is an excellent student. He works very hard in school and cares about his grades. He is kind to others and is very respectful towards adults. Will is an all-around good kid!

Linda White - 6th Grade Teacher – We love Mrs. White and appreciate her hard work. She consistently sets high expectations for her students and then supports, encourages and pushes them to success. Mrs. White teaches the whole child. Students in her class become more responsible and disciplined, academically and personally.



Issue Paper

Item No. 3.1

Presenter/Submitted By:	Mayor Applegarth		
Subject: Resolution approving the Strategic Plan for FY 2015-2016	Meeting Date: March 3, 2015		
	Fiscal Impact:		
	Funding Source:		
Background: The Riverton City Council adopts an annual budget and the annual budget is designed to allocate expenses for doing the public's business, including providing municipal services, construction and maintenance of City owned capital facilities, and paying for salaries of City personnel. The annual budget, viewed in isolation, does not account for the effectiveness of monies appropriated under the budget for carrying out the objectives of the Riverton City Council in providing public services; and, to help gauge the effectiveness in expenditure of public monies, City administration presents an annual Strategic Plan to the Council for it to consider, modify where necessary, and ultimately adopt. The Strategic Plan identifies the objectives of the Riverton City Council to provide municipal services by determining where services are needed and further quantifies the level of service to be provided and it is evaluated at the end of each year following adoption to determine if the objectives stated under the Strategic Plan were met with the resources provided under the annual budget.			
Recommendation: Approve a resolution approving the Strategic Plan for FY 2015-2016.			
Recommended Motion: "I move the City Council approve Resolution No. 15-21 – approving the Strategic Plan for Fiscal Year 2015-2016."			

Riverton City's FY2015-16 Strategic Plan And Supporting Quantifiable Department Goals To be completed by June 30, 2016

Priority: Economic Development – Facilitate Balanced Economic Development with an emphasis on Economic Development Zones

1. Western Commercial District (WCD)

Administration

- Create a Community Development Area (CDA)
- Negotiate and complete Agreement to Develop Land (ADL) with developer
- Finalize location of transit facilities (within the transit study)

Communications

- Develop and market a “Shop Riverton First” initiative

Engineering

- Contract for a Light Detection and Ranging (LIDAR) survey
- Complete the preliminary engineering for 4150 W from 12600 S to 13400 S
- Coordinate with South Valley Sewer District and other companies to identify specific utility needs
- Working with PRI, establish legal descriptions for the “K” road
- Complete design of culinary and secondary water infrastructure for “K” road
- Complete Master Plan of storm drain system
- Through coordination with UDOT, complete a feasibility study for a signalized intersection on Mountain View Corridor at 13200 S

2. Report economic development information and activity to City Council on a monthly basis

3. Downtown Commercial District (DCD)

Administration

- Encourage commercial development in the DCD by:
 - Enacting protective zoning, where appropriate
 - Recruiting at least two new retail or restaurant uses
 - Utilizing new City park improvements to attract adjacent and complementary uses

4. Participate in initiatives to limit negative effects of Dealership Act of 1991 on Riverton City
5. Propose Locally Preferred Alternative (LPA) for transit planning

Priority: Community – Maintain the Riverton Sense of Community

1. Preserve and actively promote valued traditions (pancake breakfast, Easter egg hunt, Santa's arrival, etc.)

Parks & Recreation

- Establish standards for Town Days and Farmers' Market vendors
- Introduce the first annual Christmas Festival at the Main Park

2. Enhance Outreach

Parks & Recreation

- Explore the options for creating a Volunteer Tree Board

Engineering

- Hold public open house meetings for all projects that will affect neighborhoods and require road closures

Public Works

- Create a "Friends of Stormwater" outreach program

3. Enhance Beauty of the City

Administration

- Work with the Division of Natural Resources and the Jordan River Commission to secure grant money, including the Invasive Species Management grant, to help improve the condition of the wetlands

Parks

- Revise City's tree ordinance
- Create a tree replacement plan for 300 trees in the five Council Districts
- Create a five-year plan for improvements to the cemetery

Engineering / Parks

- Complete the final phase of Mountain View Park
- Working with Riverton HS, complete the landscape on the corner of 12600 S and Redwood Road

Priority: Communications and Branding

1.) Develop branding guidelines to protect and best represent the positive aspects of Riverton City

Purchasing / Communications Specialist

- Procure professional design services to be accessed on a free-lance basis

Communications Specialist

- Standardize logos, fonts, and colors used to identify Riverton City
- Create a bank of shared files for City-wide use
- Establish an editing and approval process for text, concepts, and imagery used to promote Riverton City and/or City services or events
- Utilize photography, timely writing, and personal interaction with residents, businesses, and organizations for reporting on all City events and activities

2.) Expand social media reach to reinforce City communication strategies to unify the community, engage citizens, and promote effective government

Communications Specialist

- Add Google+, YouTube, LinkedIn to Riverton City's social media outlets

3.) Redesign City Website

Communications Specialist / All Departments

- Develop a new City website that will be updated with complete and comprehensive information on all City community events and activities
- Post a minimum of one new story or event to the web, or directed to the web from social media outlets, every week
- Centralize source data to avoid redundancy and keep information up-to-date
- Keep website updated with current economic development and departmental information

Priority: Infrastructure and Transportation Enhancement

1. Improve capability of the City to manage and utilize culinary water supply including communication with the public

Engineering

- Convert specific City-owned properties (prioritized by Parks Department) to secondary water
- Perform study of methods to reduce the peaking factor relating to Jordan Valley water
- Examine feasibility and funding options for construction of 5-million gallon storage tank

Water Distribution

- Clean the City's Main Tank (culinary storage)
- Exercise 30% of the distribution systems valves

2. Improve capability of the City to manage and utilize secondary water supply including communication with the public

Engineering

- Install secondary meters at City-owned property that is converted from culinary to secondary

Water Distribution

- Clean all secondary well electrical panels
- Assess condition of drum screens on each canal
- Paint and label pipes at two pump stations

3. Improve infrastructure throughout the City including cross-City connectivity

Engineering

- Complete Lovers' Lane Stability Study; develop five-year implementation plan
- Construct a traffic signal at 13400 S and Morning Cloak Drive
- Develop an interconnected City-wide bike route plan
- Conduct six neighborhood speed studies

Purchasing / Public Works

- Procure camera equipment to video storm drains

Public Works

- Sweep entire City eight times
- Develop a storm drain cleaning program and clean all drains in at least drainage district
- Inventory City-wide roadway system; enter inventory into IWorq software
- Complete necessary road maintenance i.e. slurry seal, overlays, striping based on priorities assigned by IWorq software

Priority: Public Safety - Improve the City's Capability to Manage and Respond to Emergencies

1. **Integrate the many existing emergency plans that exist today into a single City emergency response plan**

Public Works

- Prepare APWA Mutual Aid Agreement

2. **Implement comprehensive communications plan**

Recreation

- Coordinate City's participation in Salt Lake County's Emergency Management training sessions

3. **Encourage employees as well as community to be personally prepared for emergencies**

Recreation

- Explore training opportunities for City Volunteer Coordinator
- Update family emergency preparedness information on the City's website
- Provide information to neighborhood personal/family preparedness fairs

Priority: Safety and Risk Management – Create and Develop Risk Management and Safety Protocol for all City Operations

1. **Initiate programs to implement and monitor safety and risk management**

Attorney's Office / Risk Management

- Conduct a chemical audit
- Conduct two field safety audits each quarter
- Ensure practices are in place to keep OSHA Recordable Rate at or below recordable rate for local governments statewide
- Provide annual training regarding land use, open meetings act, harassment, etc. for Elected and Appointed Officials

Risk Management / Human Resources

- Update Personnel Policies and Procedures Manual
- Develop New Hire Training Program
- Develop New Supervisor Orientation Program

Risk Management / All Departments

- Utilize OSHA Consultation Program to identify and mitigate potential risk
- Update comprehensive Safety Manual
- Inventory all chemicals on site; assure current SDS sheets are available
- Develop a Standard Operating Procedure (SOP) for each job related task with inherent safety risks
- Determine what personal protective equipment (PPE) is required for each SOP

2. Mitigate potential hazards are City-owned facilities

Water Distribution

- Install scaffolding around the filter manifolds at all secondary water pump stations



Issue Paper

Item No. 4

Presenter/Submitted By:	Mayor Applegarth		
Subject: Consent Agenda	Meeting Date: March 3, 2015		
	Fiscal Impact:		
	Funding Source:		
Background: 4. CONSENT AGENDA 1. Minutes: RCCM 02-24-15 2. <u>Resolution No. 15-22</u> - Establishing Parameters by which City Administration may procure Short Term and Long Term Disability for City Employees			
Recommendation: Approve the Consent Agenda as listed.			
Recommended Motion: "I move the City Council approve the Consent Agenda."			

**Riverton City
REGULAR CITY COUNCIL MEETING
AND
JOINT PLANNING COMMISSION MEETING**

**Minutes
February 24, 2015**

**Riverton City Hall
12830 South 1700 West
Riverton, Utah 84065**

Attendance:

Mayor William R. Applegarth

Council Members:

Council Member Brent Johnson
Council Member Trent Staggs
Council Member Sheldon Stewart
Council Member Tricia Tingey
Council Member Paul Wayman

City Staff:

Lance Blackwood, City Manager
Virginia Loader, Recorder
Ryan Carter, City Attorney
Jason Lethbridge, Planning Manager
Trace Robinson, Public Works Director
Dan Woodbury, Water Engineer
Steve Scott, IT Manager
Rod Norton, Riverton Precinct Chief
Nathan Page, Public Works Office Manager

Planning Commission Members:

Commissioner Dennis Hansen
Commissioner Cade Bryant - *Excused*
Commissioner Kent Hartley - *Excused*
Commissioner James Endrizzi
Commissioner Brian Russell
Commissioner Scott Kochevar - *Excused*
Commissioner Jim Webb - *Excused*

Citizens: Michael Johnson, Tish Buroker, Taylor Stevens

1. GENERAL BUSINESS

1. Call to Order and Roll Call [6:31:26 PM](#)

2. Pledge of Allegiance – Dennis Hansen

3. Presentations/Reports

1. Recognition of Boy Scout Troops – There were no Boy Scouts in attendance.

1 **4. Public Comments** [6:32:43 PM](#) There were no public comments.

2
3 **2. PUBLIC HEARINGS** – There were no Public Hearings scheduled.

4
5 Roll Call of Planning Commission as listed above. [6:33:48 PM](#)

6
7 **3. DISCUSSION/ACTION ITEMS**

8
9 **1. Motion to Reconsider Item 3.1 of the February 17, 2015 Riverton City Council**
10 **Agenda (Taylor Cove Subdivision)**

11
12 [6:34:16 PM](#) Mayor Applegarth commented.

13
14 [6:35:02 PM](#) Council Member Trent Staggs **MOVED** the City Council agree to reconsider the
15 fencing standard identified under condition No. 1 for the Taylor Cove Subdivision,
16 approved by the Riverton City Council on the date of February 17, 2015. Council Member
17 Sheldon Stewart **SECONDED** the motion. Mayor Applegarth called for discussion on the
18 motion; there being none, he called for a Roll Call Vote. The vote was as follows: Johnson-Yes,
19 Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-No. **The motion passed 4 to 1.**

20
21 This item will be placed on the March 17, 2015, Agenda.

22
23 **4. CONSENT AGENDA**

24
25 [6:36:10 PM](#) Mayor Applegarth presented the following Consent Agenda:

- 26
27
28 1. **Minutes:** RCCM 02-17-15
29 2. **Bond Releases:**
30 3. 1. Timothy Meadows – 90% Performance Release

31
32 [6:36:16 PM](#) Council Member Sheldon Stewart **MOVED** the City Council approve Consent
33 Agenda. Council Member Trent Staggs **SECONDED** the motion. Mayor Applegarth called for
34 discussion on the motion; he then called for a Roll Call Vote. The vote was as follows: Johnson-
35 Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion passed**
36 **unanimously.**

37
38 **5. STAFF REPORTS** - City Manager Lance Blackwood [6:36:46 PM](#)

39
40 **6. ELECTED OFFICIAL REPORTS**

41
42 Mayor Bill Applegarth - [6:38:03 PM](#)

 Council Member Brent Johnson – No report

 Council Member Trent Staggs - [6:46:39 PM](#)

1 [6:48:07 PM](#) Council Member Staggs commented and Mayor Applegarth requested Public Works
2 Director Trace Robinson to follow up with UDOT on the possibility of a pedestrian crossing on
3 12600 South between 1300 West and Redwood Road.

4
5 [6:49:33 PM](#) Mayor Applegarth commented.

6
7 **Council Member Sheldon Stewart - [6:50:14 PM](#)**

8
9 **Council Member Tricia Tingey - [6:51:21 PM](#)**

10
11 Mayor Applegarth commented.

12
13 **Council Member Paul Wayman - [7:00:06 PM](#)**

14
15 Mayor Applegarth commented.

16
17 **7. PRESENTATION**

18
19 **1. Overview of Development Process and Tracking Procedures**

20
21 [7:02:51 PM](#) Mayor Applegarth commented.

22
23 [7:04:29 PM](#) Jason Lethbridge, Planning Manager, presented information regarding Riverton
24 City's Development Review Process.

25
26 [7:14:33 PM](#) Council Member Trent Staggs commented.

27
28 [7:15:01 PM](#) Jason Lethbridge continued.

29
30 [7:15:50 PM](#) Council Member Trent Staggs commented.

31
32 [7:16:00 PM](#) Jason Lethbridge continued.

33
34 [7:19:53 PM](#) City Manager Lance Blackwood commented.

35
36 [7:20:59 PM](#) Jason Lethbridge continued.

37
38 [7:22:51 PM](#) Council Member Sheldon Stewart commented.

39
40 [7:23:33 PM](#) Commissioner Brian Russell commented.

41
42 [7:23:41 PM](#) Jason Lethbridge continued.

43
44 [7:23:45 PM](#) Council Member Tricia Tingey commented.

45
46 [7:23:52 PM](#) Jason Lethbridge continued.

47
48 [7:24:16 PM](#) Mayor Applegarth commented.

1 [7:24:32 PM](#) City Attorney Ryan Carter commented.
2
3 [7:25:31 PM](#) Council Member Tricia Tingey commented.
4
5 [7:25:44 PM](#) Jason Lethbridge continued.
6
7 [7:26:03 PM](#) Council Member Tricia Tingey commented.
8
9 [7:26:11 PM](#) Jason Lethbridge continued.
10
11 [7:32:30 PM](#) Ryan Carter commented.
12
13 [7:37:10 PM](#) Commissioner Brian Russell commented.
14
15 [7:38:05 PM](#) Jason Lethbridge continued.
16
17 [7:39:53 PM](#) Commissioner Brian Russell commented.
18
19 [7:40:56 PM](#) Jason Lethbridge continued.
20
21 [7:46:32 PM](#) Council Member Trent Staggs commented.
22
23 [7:47:08 PM](#) Council Member Tricia Tingey commented.
24
25 [7:47:22 PM](#) Commissioner Brian Russell commented.
26
27 [7:47:48 PM](#) Council Member Tricia Tingey commented.
28
29 [7:47:56 PM](#) Commissioner Brian Russell commented.
30
31 [7:49:08 PM](#) Jason Lethbridge continued.
32
33 [7:49:57 PM](#) Commissioner Brian Russell commented.
34
35 [7:51:04 PM](#) Council Member Tricia Tingey commented.
36
37 [7:51:39 PM](#) Commissioner Brian Russell commented.
38
39 [7:53:10 PM](#) Council Member Tricia Tingey commented.
40
41 [7:53:15 PM](#) Commissioner Brian Russell commented.
42
43 [7:53:40 PM](#) Jason Lethbridge continued.
44
45 [7:53:45 PM](#) Commissioner Brian Russell commented.
46
47 [7:55:41 PM](#) Council Member Tricia Tingey commented.
48

1 [7:55:45 PM](#) Commissioner Brian Russell commented.
2
3 [7:56:06 PM](#) Council Member Tricia Tingey commented.
4
5 [7:56:32 PM](#) Jason Lethbridge continued.
6
7 [7:56:38 PM](#) Council Member Tricia Tingey commented.
8
9 [7:56:43 PM](#) Jason Lethbridge continued.
10
11 [7:57:08 PM](#) Council Member Trent Staggs commented.
12
13 [7:59:41 PM](#) Ryan Carter commented.
14
15 [8:00:22 PM](#) Jason Lethbridge continued.
16
17 [8:06:00 PM](#) Commissioner Dennis Hansen commented.
18
19 [8:06:13 PM](#) Jason Lethbridge continued.
20
21 [8:07:10 PM](#) Lance Blackwood commented.
22
23 [8:07:41 PM](#) Council Member Tricia Tingey commented.
24
25 [8:07:45 PM](#) Lance Blackwood commented.
26
27 [8:07:49 PM](#) Jason Lethbridge continued.
28
29 [8:08:18 PM](#) Council Member Tricia Tingey commented.
30
31 [8:08:41 PM](#) Jason Lethbridge continued.
32
33 [8:08:54 PM](#) Mayor Applegarth commented.
34
35 [8:09:30 PM](#) Jason Lethbridge continued.
36
37 [8:09:41 PM](#) Mayor Applegarth commented.
38
39 [8:11:12 PM](#) Council Member Tricia Tingey commented.
40
41 [8:11:32 PM](#) Mayor Applegarth commented.
42
43 [8:11:45 PM](#) Jason Lethbridge continued.
44
45 [8:13:24 PM](#) Mayor Applegarth commented.
46
47 [8:13:58 PM](#) Council Member Tricia Tingey commented.
48

1 [8:14:17 PM](#) Mayor Applegarth commented.

2
3 [8:14:24 PM](#) Council Member Trent Staggs commented.

4
5 [8:14:37 PM](#) Jason Lethbridge continued.

6
7 [8:15:03 PM](#) Council Member Tricia Tingey commented.

8
9 [8:15:26 PM](#) Mayor Applegarth commented.

10
11 [8:16:37 PM](#) Council Member Tricia Tingey commented.

12
13 [8:16:42 PM](#) Mayor Applegarth commented.

14
15 [8:17:26 PM](#) Council Member Tricia Tingey commented.

16
17 [8:17:50 PM](#) Mayor Applegarth commented.

18
19 [8:17:54 PM](#) Jason Lethbridge continued.

20
21 [8:18:02 PM](#) Council Member Tricia Tingey commented.

22
23 [8:18:15 PM](#) Jason Lethbridge continued.

24
25 [8:18:45 PM](#) Council Member Sheldon Stewart commented.

26
27 [8:19:02 PM](#) Mayor Applegarth commented.

28
29 [8:19:14 PM](#) Council Member Sheldon Stewart commented.

30
31 [8:19:36 PM](#) Council Member Tricia Tingey commented.

32
33 [8:19:44 PM](#) Mayor Applegarth commented.

34
35 [8:19:59 PM](#) Council Member Tricia Tingey commented.

36
37 [8:20:06 PM](#) Commissioner Brian Russell commented.

38
39 [8:20:37 PM](#) Council Member Tricia Tingey commented.

40
41 [8:20:54 PM](#) Jason Lethbridge continued.

42
43 [8:21:23 PM](#) Council Member Sheldon Stewart commented.

44
45 [8:21:45 PM](#) Mayor Applegarth commented.

46
47 [8:24:28 PM](#) Council Member Sheldon Stewart commented.

48

1 [8:24:39 PM](#) Ryan Carter commented.

2
3 [8:24:53 PM](#) Mayor Applegarth commented.

4
5 [8:25:20 PM](#) Council Member Tricia Tingey commented.

6
7 [8:26:20 PM](#) Council Member Sheldon Stewart commented.

8
9 [8:26:48 PM](#) Mayor Applegarth commented.

10
11 [8:27:16 PM](#) Jason Lethbridge continued.

12
13 [8:27:56 PM](#) Mayor Applegarth commented.

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15 [8:28:35 PM](#) Council Member Tricia Tingey commented.

16
17 [8:28:44 PM](#) Mayor Applegarth commented.

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19 [8:29:42 PM](#) Council Member Trent Staggs commented.

20
21 [8:30:03 PM](#) Council Member Tricia Tingey commented.

22
23 [8:30:15 PM](#) Mayor Applegarth commented.

24
25 [8:30:49 PM](#) Council Member Sheldon Stewart commented.

26
27 [8:31:15 PM](#) Mayor Applegarth commented.

28
29 [8:31:33 PM](#) Council Member Sheldon Stewart commented.

30
31 [8:32:37 PM](#) Council Member Brent Johnson commented.

32
33 [8:32:50 PM](#) Mayor Applegarth commented.

34
35 [8:32:56 PM](#) Council Member Tricia Tingey commented.

36
37 [8:33:46 PM](#) Mayor Applegarth commented.

38
39 [8:33:52 PM](#) Council Member Sheldon Stewart commented.

40
41 [8:33:56 PM](#) Council Member Sheldon Stewart **MOVED to direct Staff to go ahead and craft**
42 **ordinances that will achieve these goals and be brought back to the City Council for**
43 **approval after review by the Planning Commission.** Council Member Tricia Tingey
44 **SECONDED** the motion. Mayor Applegarth called for discussion on the motion. [8:34:12 PM](#)
45 Council Member Trent Staggs commented; he then called for a Roll Call Vote. The vote was as
46 follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion**
47 **passed unanimously.**
48

Reference in the motion is as follows:

- Preliminary Subdivision Approval = Planning Commission
- Final Subdivision Approval = Staff
- Commercial Site Plan = Planning Commission
- Rezone – Eliminate Public Hearing at Planning Commission

Mayor Applegarth commented.

[8:35:36 PM](#) Council Member Paul Wayman commented.

[8:35:58 PM](#) Jason Lethbridge continued.

[8:36:04 PM](#) Mayor Applegarth commented.

[8:36:08 PM](#) Council Member Sheldon Stewart commented.

[8:36:45 PM](#) Jason Lethbridge continued.

[8:37:08 PM](#) Mayor Applegarth commented.

[8:37:18 PM](#) Commissioner Brian Russell commented.

[8:38:01 PM](#) Council Member Sheldon Stewart commented.

[8:39:11 PM](#) Mayor Applegarth commented.

[8:40:09 PM](#) Jason Lethbridge continued.

[8:40:18 PM](#) Mayor Applegarth commented.

[8:40:21 PM](#) Council Member Brent Johnson commented.

[8:40:48 PM](#) Mayor Applegarth commented.

[8:41:35 PM](#) Council Member Brent Johnson commented.

[8:41:52 PM](#) Council Member Tricia Tingey commented.

[8:41:59 PM](#) Mayor Applegarth commented.

[8:42:38 PM](#) Council Member Brent Johnson commented.

[8:42:58 PM](#) Mayor Applegarth commented.

[8:44:16 PM](#) Ryan Carter commented.

[8:47:16 PM](#) Council Member Trent Staggs commented.

1 [8:47:52 PM](#) Mayor Applegarth commented.

2
3 [8:48:08 PM](#) Council Member Paul Wayman commented.

4
5 [8:48:27 PM](#) Ryan Carter commented.

6
7 [8:49:48 PM](#) Mayor Applegarth commented and requested that discussion of Conditional Use
8 Permits be on the April 21, 2015, Agenda.

9
10 [8:50:07 PM](#) Council Member Brent Johnson commented.

11
12 [8:50:36 PM](#) Mayor Applegarth commented.

13 14 8. UPCOMING MEETINGS

15
16 Mayor Applegarth reviewed the following upcoming meetings:

- 17
18
19 1. March 3, 2015 – 6:30 p.m. – Regular City Council Meeting
20 2. March 17, 2015 – 6:30 p.m. – Regular City Council Meeting

21 22 9. ADJOURN

23 [8:52:25 PM](#) Council Member Council Member Trent Staggs **MOVED the City Council**
24 **adjourn.** Council Member Sheldon Stewart **SECONDED** the motion. Mayor Applegarth called
25 for discussion on the motion; there being none, he called for a Roll Call Vote. The vote was as
26 follows: Johnson-Yes, Staggs-Yes, Stewart-Yes, Tingey-Yes, and Wayman-Yes. **The motion**
27 **passed unanimously and the Regular City Council Meeting adjourned at 8:52 p.m.**

28 Approved: Pending Minutes
29
30
31



Issue Paper

Presenter/Submitted By:	Mayor Applegarth		
Subject: Resolution Establishing Parameters by which City Administration may procure Short Term and Long Term Disability for City Employees	Meeting Date: March 3, 2015		
	Fiscal Impact:		
	Funding Source:		
Background: Riverton City Administration recently received notice that its current insurance provider for both short and long term disability insurance will withdraw from the disability insurance market and no longer provide such insurance to Riverton City after the year 2016. Riverton City engaged its insurance broker, GBS Benefits, Inc. to work with the City purchasing administrator in soliciting bids for disability insurance policies from the insurance market Riverton City Administration has determined that the benefit coverage has not been reviewed for over 15 years, and does not comport well with existing City salary structures. After negotiating with providers in the insurance market Riverton City Administration recommends the purchase of an insurance policy for short term disability coverage which enables an eligible person to receive benefit coverage equal to 60% of an employee's salary, up to a maximum amount of \$2,500.00 per week; and, an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 7 days. Riverton City Administration further recommends the purchase of an insurance policy for long term disability coverage which enables an eligible person to receive benefit coverage equal to 60% of an employee's salary, up to a maximum monthly amount of \$9,000.00 for certain employees relegated to an administrative category of employment and \$6,000 for all other employees; and an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 90 days.			
Recommendation: Approve a resolution approving the procurement of Short Term and Long Term Disability Insurance for City employees.			
Recommended Motion: "I move the City Council approve Resolution No. 15-22 – Establishing Parameters by which City Administration may procure Short Term and Long Term Disability for City Employees."			

RIVERTON CITY, UTAH
RESOLUTION NO. 15-22

**A RESOLUTION ESTABLISHING PARAMETERS BY WHICH CITY
ADMINISTRATION MAY PROCURE SHORT TERM AND LONG TERM
DISABILITY INSURANCE FOR CITY EMPLOYEES**

WHEREAS, Riverton City provides, as a benefit to its employees, short term and long term disability insurance for its employees; and

WHEREAS, Riverton City Administration recently received notice that its current insurance provider for both short and long term disability insurance will withdraw from the disability insurance market and no longer provide such insurance to Riverton City after the year 2016; and

WHEREAS, in response to this notice, Riverton City engaged its insurance broker, GBS Benefits, Inc. to work with the City purchasing administrator in soliciting bids for disability insurance policies from the insurance market; and

WHEREAS, under the terms of the current disability insurance policies covering City employees, Riverton City pays annual insurance premiums under the aggregate amount of \$50,000.00 to \$60,000.00 per year; and

WHEREAS, under the terms of the current long term disability insurance policy covering City employees, an eligible person may receive benefit coverage equal to 60% of an employee's salary, up to a maximum amount of \$5,000.00 per month; however, an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 180 days; and

WHEREAS, under the terms of the short term disability insurance policy covering City employees, an eligible person may receive benefit coverage equal to 60% of an employee's salary, up to a maximum amount of \$1,000.00 per week; however, an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 30 days; and

WHEREAS, on recommendation from Riverton City Administration, the City Council finds and determines that the benefit coverage has not been reviewed for over 15 years, and does not comport well with existing city salary structures; and

WHEREAS, after negotiating with providers in the insurance market Riverton City Administration recommends the purchase of an insurance policy for short term disability coverage which enables an eligible person to receive benefit coverage equal to 60% of an employee's salary, up to a maximum amount of \$2,500.00 per week; and, an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 7 days; and

WHEREAS, Riverton City Administration further recommends the purchase of an insurance policy for long term disability coverage which enables an eligible person to receive benefit coverage equal to 60% of an employee's salary, up to a maximum monthly amount of \$9,000.00 for certain employees relegated to an administrative category of employment and \$6,000 for all other employees; and an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 90 days; and

WHEREAS, the Riverton City Council finds and determines that the recommendations of Riverton City Administration should be followed when purchasing new short and long term disability insurance policies;

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF RIVERTON CITY AS FOLLOWS:

1. The Riverton City Council hereby adopts the following parameters by which the Mayor may sign a contract to purchase short and long term disability insurance policies for Riverton City employees.
 - a. Long term disability benefits shall equal to 60% of an employee's salary, up to a maximum monthly amount of \$9,000.00 for certain employees relegated to an administrative category of employment and \$6,000 for all other employees; and an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 90 days.
 - b. Short term disability benefits shall equal to 60% of an employee's salary, up to a maximum amount of \$2,500.00 per week; and, an employee cannot be eligible to receive coverage until after the employee has invoked the need for insurance and has been determined to be disabled for a period of 7 days; and
 - c. The cost for obtaining short term and long term insurance policies shall not exceed the aggregate amount of \$70,000. All remaining terms of said policies shall be negotiated by the Mayor in good faith and in consultation with GBS Benefits, Inc, and the City Purchasing Administrator.
 - d. All contracts to purchase short and long term disability insurance policies shall not be executed until approved as to legal form by the City Attorney.
2. This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED by the City Council of Riverton, Utah, on this 3rd day of March 2015 by the following vote:

	YES	NO	ABSTAIN	ABSENT
City Council Member Brent Johnson	_____	_____	_____	_____
City Council Member Trent Staggs	_____	_____	_____	_____
City Council Member Sheldon Stewart	_____	_____	_____	_____
City Council Member Tricia Tingey	_____	_____	_____	_____
City Council Member Paul Wayman	_____	_____	_____	_____

RIVERTON CITY

[SEAL]

ATTEST:

Bill Applegarth, Mayor

Virginia Loader, MMC
Recorder



**What you don't know,
can hurt you!**

Quick FACTS about Radon:

- Radon is a cancer-causing, radioactive gas, second only to tobacco for number of lung cancer deaths in the U.S. each year.
- 1/3 of houses in Utah have dangerous levels.
- You can test for and fix radon problems.
- New homes can be built with radon-resistant features.

Order your \$8 radon test kit online at:
radon.utah.gov

"Indoor radon is the second-leading cause of lung cancer in the United States and breathing it over prolonged periods can present a significant health risk to families all over the county. It's important to know that this threat is completely preventable. Radon can be detected with a simple test and fixed through well-established venting techniques."

Richard Carmona, US Surgeon General (2005)

Radon and My Home:

Radon Is Real

Radon Is Naturally Occurring



**The only way to test your home is with a
radon test kit \$8.00**

Questions?

Eleanor Divver, Radon Program Coordinator: 801-536-0091

Radon Hotline: 800-458-0145

radon.utah.gov

Radon Overview

Radon is a radioactive, cancer-causing gas. It is the number one cause of lung cancer among non-smokers. Being 7 times heavier than oxygen and nitrogen, it often accumulates in hotspots, usually located in basements and lower levels.

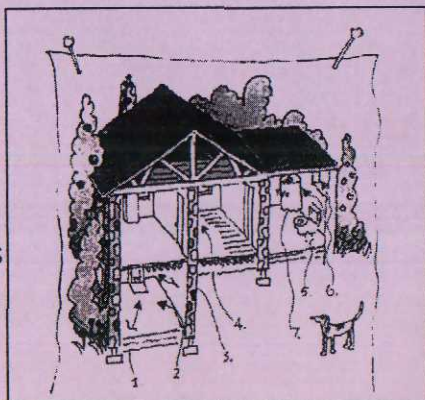
Radon Levels are High: 1 in 3 Utah homes

Ground soil contains high levels of uranium, which gradually decays into radon (a gas) that seeps into homes, often accumulating into unhealthy levels. Different neighborhoods can have different quantities of radon; even different neighbors.

How Does Radon Get Into My Home?

Because radon is a gas, it can get in where solids can't. Common problems allowing radon to enter homes include:

1. Cracks in solid floors
2. Construction joints
3. Cracks in walls
4. Gaps in suspended floors
5. Gaps around service pipes
6. Cavities inside walls
7. The water supply



Does My Home Have High Levels of Radon?

You can't smell, taste, or see radon. The only way to know if you have high levels of radon in your home is to test. You can pick up test at local hardware stores or order a kit online at www.radon.utah.gov or www.utahsafetycouncil.org. Testing is simple and effective for learning your radon levels at home.

What Do These Test Readings Mean?

The average outdoor level is 0.4 picocuries per liter (pCi/L), while the average indoor level is 1.3 pCi/L. The Environmental Protection Agency (EPA) action level is 4.0 pCi/L. Fix your home if the levels are above the 4.0 action level.

I Have High Radon Levels; Now What?

First, RELAX! Radon levels can be fixed inside every home. Radon detected with a simple test can be fixed through well-established venting techniques. Similar to a chimney venting ash and smoke, a radon mitigation system sucks up the radon beneath your home and vents it out like a chimney.

How Does a Mitigation System Work?

A mitigation system usually involves creating a vacuum effect beneath the home, connecting a PVC pipe through the floor, installing a fan to suck the air, and connecting the PVC pipe through the roof expelling the air contaminants (like radon).

How Much Does Mitigation Cost?

It doesn't cost an arm and a leg. Radon mitigation systems can be installed for about the cost of installing a new washer and dryer or repairing an old furnace—in the range of \$1,200.

What Does a Mitigation System Do?

In addition to venting radon, the mitigation system also reduces asthma triggers, air particulates, volatile organic compounds, and mold. Increasing the indoor air quality in your home and creating a value added addition increases your home value.

84720	89.8%	10.2%	14.1	1.9	264
84721	75.5%	24.5%	14.8	3.0	98
84742	100.0%	0.0%	2.1	1.6	8
84760	100.0%	0.0%	1.8	1.8	1
84761	80.0%	20.0%	5.9	2.2	10
Iron	86.1%	13.9%	14.8	2.2	381

JUAB

ZIP CODE	<4 pCi/L	>=4 pCi/L	Maximum	Average	Total Tests
84628	71.4%	28.6%	6.8	3.5	7
84639	100.0%	0.0%	2.7	2.1	3
84645	35.1%	64.9%	61.0	7.3	37
84648	46.7%	53.3%	18.1	6.2	30
Juab	45.5%	54.5%	61.0	6.3	77

KANE

ZIP CODE	<4 pCi/L	>=4 pCi/L	Maximum	Average	Total Tests
84710	100.0%	0.0%	1.0	1.0	1
84729	0.0%	100.0%	7.1	7.1	2
84741	71.7%	28.3%	30.8	3.8	46
84758	100.0%	0.0%	3.7	3.7	1
84762	100.0%	0.0%	1.0	1.0	1
Kane	70.6%	29.4%	30.8	3.8	51

MILLARD

ZIP CODE	<4 pCi/L	>=4 pCi/L	Maximum	Average	Total Tests
84624	92.3%	7.7%	8.0	2.3	26
84631	62.5%	37.5%	10.0	3.6	16
84635	100.0%	0.0%	2.2	2.0	2
84637	83.3%	16.7%	6.0	3.0	6
84640	100.0%	0.0%	1.4	1.4	1
84644	50.0%	50.0%	7.7	5.2	2
84649	100.0%	0.0%	2.9	1.5	4
84656	0.0%	100.0%	9.9	9.9	1
Millard	81.0%	19.0%	10.0	2.9	58

MORGAN

ZIP CODE	<4 pCi/L	>=4 pCi/L	Maximum	Average	Total Tests
84018	40.0%	60.0%	200.0	44.2	5
84050	42.7%	57.3%	28.6	5.7	124
Morgan	42.6%	57.4%	200.0	7.2	129

PIUTE

ZIP CODE	<4 pCi/L	>=4 pCi/L	Maximum	Average	Total Tests
84723	100.0%	0.0%	3.1	1.8	4
84740	100.0%	0.0%	1.8	1.8	1
84750	33.3%	66.7%	23.5	9.7	3
Piute	75.0%	25.0%	23.5	4.7	8

RICH

ZIP CODE	<4 pCi/L	>=4 pCi/L	Maximum	Average	Total Tests
84028	100.0%	0.0%	3.7	1.9	7
84038	0.0%	100.0%	30.8	11.7	11
84064	71.4%	28.6%	21.2	5.7	7
Rich	48.0%	52.0%	30.8	7.3	25

SALT LAKE

ZIP CODE	<4 pCi/L	>=4 pCi/L	Maximum	Average	Total Tests
84006	42.9%	57.1%	81.0	17.2	28
84020	64.4%	35.6%	83.8	4.7	972
84044	62.6%	37.4%	20.7	4.0	139
84047	65.6%	34.4%	27.0	4.2	253
84065	41.9%	58.1%	130.3	7.2	637
84070	88.2%	11.8%	152.6	2.2	2293
84081	72.8%	27.2%	46.3	3.9	283